

**DEEN DAYAL UPADHYAYA COLLEGE
(UNIVERSITY OF DELHI)**

Dated: _____

Department: _____

The sanction may please be accorded for the purchase of the following items:

S.No.	Name of the item	Qty. Required	Approx. Cost	Remarks/Specification
1				
2				
3				
4				
5				

Total Rs. _____

May please be sanctioned

Signature of the Requisitionist

Name: _____

Admn. Officer

Designation: _____

Sanctioned a sum of Rupees _____

For the purchase out the Budget Head _____

D.A.

S.O. (A/c's)

A.O

Bursar

Principal

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